



HCL-001-002508

Seat No. _____

B. S. W. (Sem. V) (CBCS) Examination

October - 2017

Communication Skills - I

Faculty Code : 001

Subject Code : 002508

Time : $2\frac{1}{2}$ Hours]

[Total Marks : 70

1 Answer the following questions in detail : (Any One) 12

- (1) Dr. Kalam's life in Rameswaram.
- (2) The personages who influenced Kalam's life.
- (3) SLV project.

2 Write short notes : (Any Three) 18

- (1) Kalam's parents.
- (2) Kalam's professors at MIT.
- (3) Dr. Kalam's struggle in the field of rocketry.
- (4) Kalam's views to be a successful team leader.

3 Draft a notice for the company's annual general meeting with agenda. 10

OR

3 Draft a minute for the company's annual general meeting. 10

4 Prepare a questionnaire to survey socio-economic condition of primary teachers working in villages. 10

OR

4 Write a memo to an employee informing him of a cut in his salary. 10

- 5 (A) Write an application for the post of an HR manager with CV. 10

OR

Write an application for the post of a counselor in an NGO with CV.

- (B) Write a report on visit to an NGO. 10

OR

Write a report on visit to a children's home.
